

## **Job Description**

### **BOARD OF EDUCATION DENVER**

#### **Title: District Sustainability Coordinator**

#### **Qualifications:**

Staff Member with Environmental Science B.S. or B.A. or similar experience

#### **Reports To:**

Superintendent of Schools or designee

#### **Job Goal:**

Coordinate District's Sustainability Initiatives

#### **Responsibilities:**

- Provide training and support for Valleyview, Riverview and Lakeview Sustainability Coordinators
- Correspond with school personnel, including principals, instructional staff and custodial staff
- Perform public outreach to promote sustainability within the schools and community
- Seek opportunities to enhance partnerships with the local community
- Seek additional funding for sustainability programs through grants
- Provide Superintendent with annual progress reports
- Perform other duties and responsibilities which are appropriate and necessary to the position as directed by the Superintendent of Schools.

**Terms of Employment:** Stipend position

**Evaluation:** Performance of this position will be evaluated by the Superintendent of Schools or his designee.

**Approved:** March 23, 2020