

Job Description

BOARD OF EDUCATION DENVERVILLE

TITLE: LEARNING DISABILITIES TEACHER-CONSULTANT

- QUALIFICATIONS:**
- 1. Valid New Jersey Educational Services Certificate and Learning Disabilities Teacher-Consultant Endorsement**
 - 2. Minimum experience as determined by the board**
 - 3. Knowledge of laws and regulations governing special education; and demonstrated ability to effectively assess children's learning characteristics, design appropriate instructional strategies and plan educational programs**
 - 4. Strong interpersonal and communication skills**
 - 5. Required criminal history check and proof of U.S. citizenship or resident alien status**

REPORTS TO: Director of Special Services

JOB GOAL: **To effectively assess pupils' learning characteristics and design appropriate instructional plans in order to enable each pupil to maximize his/her learning potential.**

PERFORMANCE RESPONSIBILITIES:

- 1. Participates in the evaluation, classification and placement of all pupils with special needs.**
- 2. Assesses academic proficiency and learning characteristics of each pupil referred to the child study team for evaluation and interprets the findings in written reports and informal conferences.**
- 3. Assists in the development and coordination of an appropriate individualized education plan for each pupil requiring special education and/or related services. Participates in the ongoing assessment of academic achievement and educational placement of classified pupils.**
- 4. Consults with classroom teachers, administrators and parents regarding special instructional methods and/or materials necessary to meet the specific needs of individual pupils.**

5. **Keeps up-to-date in the field of learning disabilities and with current regulations governing the education of pupils with disabilities.**
6. **Participates in the development and delivery of in-service programs and parent seminars related to learning disabilities and effective teaching methods.**
7. **Works to keep the community informed of the special education program and the role of the learning disability teacher-consultant.**
8. **Serves as a case manager as assigned and maintains appropriate case records.**
9. **Maintains professional competence through in-service education and other professional growth activities.**
10. **Performs all duties required as a member of the child study team by administrative code, state and federal laws and board policy.**
11. **Performs other related duties as assigned by the superintendent of schools or the director of special services.**

TERMS OF

EMPLOYMENT: Work year and salary to be determined by the board.

EVALUATION: Performance of this job will be evaluated annually in accordance with state law and provisions of the board's policy on evaluation of certified staff.

APPROVED: June 1, 2009