

## **Job Description**

### **BOARD OF EDUCATION DENVER**

**TITLE:** SPEECH-LANGUAGE SPECIALIST

**QUALIFICATIONS:**

- 1. Valid New Jersey Educational Services Certificate and Speech-Language Specialist Endorsement**
- 2. Demonstrated comprehensive knowledge in the field of speech-language pathology**
- 3. Ability to effectively apply the principles of assessment, treatment and prevention of speech, language and hearing disorders**
- 4. Strong interpersonal and communication skills**
- 5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status**

**REPORTS TO:** Director of Special Services

**JOB GOAL:** To help reduce or eliminate speech and hearing impediments that interfere with the students' ability to derive full benefit from the district's educational program.

#### **PERFORMANCE RESPONSIBILITIES:**

- 1. Makes assessments, analyses and classifications of students' communication competencies and characteristics.**
- 2. Plans, prepares and delivers treatment programs for children with speech and language deficiencies.**
- 3. Provides diagnostic evaluations of pupils referred to the child study team for communication disorders and participates in team conferences related to those pupils.**
- 4. Develops and implements an individualized educational program (IEP) in conjunction with parents and teachers for pupils who are eligible for speech correction and identifies pupils in need of related services.**
- 5. Provides individual and small group intervention sessions with students who have been classified.**

- 6. Conducts classes in language stimulation.**
- 7. Maintains close liaison with the child study team and serves as a case manager as assigned.**
- 8. Keeps those records necessary for each child and completes all required local, state and federal reports.**
- 9. Participates in the development and improvement of opportunities for disabled/exceptional students by providing individual or group in-service experiences for staff and parents.**
- 10. Conducts ongoing evaluation of all children in the program to determine appropriateness of their program.**
- 11. Acts as educational consultant to classroom teachers, guidance counselors and administrators as required.**
- 12. Assists in proper referrals of individuals to agencies and specialists in the community.**
- 13. Assumes primary responsibility for requisitioning and maintaining needed equipment and supplies.**
- 14. Maintains professional competence through in-service education and other professional growth activities.**
- 15. Assumes other related duties as assigned by the superintendent of schools or the director of special services.**

**TERMS OF**

**EMPLOYMENT:** Work year and salary to be determined by the board.

**EVALUATION:** Performance of this job will be evaluated annually in accordance with state law and provisions of the board's policy on evaluation of certified staff.

**APPROVED:** June 1, 2009