



Riverview Elementary School

33 St. Mary's Place, Denville, NJ 07834
Phone: 973-983-6545 Fax: 973-627-3681

Principal: Mrs. Christina Theodoropoulos
Vice Principal: Mrs. Skye Sardanopoli

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Dear Riverview Parents,

We would like to thank you for working with us to ensure the safety of our students. We worked closely with the Denville Police Department to find the safest routes and procedures for arrival and dismissal. Please read this letter carefully as there are changes to our usual procedures. We thank you in advance for your understanding, support and patience. The procedures were created with safety as the top priority; to avoid dangerous situations and allow for social distancing. Everyone's collaboration is required. Please see attached map to assist you with identifying drop off and pick up areas.

Quick Summary of Procedures:

- New times: Arrival is at **8:30** am and dismissal **12:40**
- Staff will be present to assist students to their locations.
- Students must wear face coverings and use social distancing.
- Drop off and Pick up at RV is through Gardner Field Entrance by basketball courts. Buses use North Lot.
- Drop off and Pick up at RVA is from Meyers Ave to front of building and loop back onto Meyers-Parents cannot enter or exit through St. Marys Place.
- Parents do not exit the car; no visitors are allowed in the buildings.

Morning Drop off:

Riverview Main Building (K-3): Parents will drop off the students at **Gardner Field** entrance at **8:30 am**. There will be staff to show students which doors to enter from. The K and 3rd graders will enter from the stairwell entrance and 1st and 2nd through APR. Students will go directly to their classrooms. Please remind students to wear their face covering and to use social distancing. Please work with your child to learn how to exit and enter the car safely and efficiently. Please do not pull out in front of other cars, wait for the cars in front of you to exit, as this may create a dangerous situation. Do not exit the car.

Riverview Annex: (RVA) (4 &5) Parents will drop of their child at front of RVA from Meyers Ave. Once student is dropped off parents then exit behind church back onto Meyers. NO cars will be permitted to drop off or pick up from St. Marys Place. If you have a student that you dropped off at Riverview, then when exiting the municipal lot, you must make a LEFT only at St. Mary's Place and go to Meyers to drop off at RVA. Please do not pull out in front of other cars, wait for the cars in front of you to exit, as this may create a dangerous situation. Do not exit the car. A teacher or aide will be assigned to the door at **8:30am**. Students will enter through the front of the buildings and proceed directly to their classrooms. Please remind students to wear face covering and use social distancing.

Buses: Only school buses will enter the main parking lot during morning entry 8:25am – 8:45 am and afternoon dismissal 12:20-12:45 pm. Buses will drop off students at RV North Lot and in front of Riverview Annex. Please yield to buses. Students must wear face coverings on the bus and use social distancing.

Dismissal:

Dismissal Procedures will follow the same as arrival parents drop off at RV by Gardner Field and at RVA by Meyers in front of the church. No parents can pick up at RVA through St. Marys Place.

Thank you for your collaboration. We ask for your patience as it will take time for the new procedures to work efficiently. Please remember that arrival time is 8:30 and dismissal is at 12:40.

"Together we make a difference"

Any change in dismissal must be provided in a written note to the school that day.

This plan does not change in inclement weather or for early/emergency dismissals. Our automated alert system and website will remain in effect for notification. If Gardner Field entrance becomes flooded pick up and drop off at Riverview will occur at the front lot.

Please contact us with any questions or concerns and try to familiarize yourself and your children with the arrival and dismissal procedures. Thank you and let's continue to work together to make our school year a success! We greatly appreciate your help and collaboration.

Mrs. Tina Theodoropoulos
Principal

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